

Sheriff Court

..... 19.....
(Court Ref No)

PART A

APPLICATION FOR
TIME TO PAY ORDER

BY

.....
Applicant

PERSON TO WHOM DEBT DUE

.....
Creditor

PART B

*(a) The applicant is the defender in an action raised in this Sheriff Court/Court of Session by the creditor in which decree was granted on 19 for £ ;

*delete as appropriate

OR

*(b) The debt due by the applicant is payable under a document bearing a warrant for diligence (*give details of this document*):=

The applicant states that to the best of his knowledge and belief that no time to pay direction or order relating to the debt has been made and that at the date of this application the amount outstanding is £ (*this figure should take account of interest, court expenses and any payments made to account*).

The applicant states that the following steps have been taken in respect of the debt, namely

- *(a) A charge for payment has been served on the applicant;
- *(b) An arrestment has been carried out;
- *(c) An action for adjudication of debt has been commenced.

PART C

The applicant offers to pay the outstanding amount

*(a) By instalments of £ each
(*Tick one box only*) Week Fortnight Month

OR

*(b) In one payment within Weeks/Months

The applicant's financial position is:-

	Weekly	Fortnightly	Monthly
My outgoings are:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rent/Mortgage	£		
Heating	£		
Food	£		
HP	£		
Other	£		

	Weekly	Fortnightly	Monthly
My income is:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wages/Pensions	£		
Social Security	£		
Other	£		

Total £

Total £

Dependents: Children-how many

Dependent relatives-how many

Here list all capital (if any) eg value of house; amount in bank/building society account; shares or other investments:-

Here list any outstanding debts:-

Here specify any action taken by creditor to enforce the debt (eg *arrestment; poinding; etc*):-

The applicant asks the court—

1. To make a "time to pay order"
- *2. To make an order recalling the following poinding (*give details*):—

- *3. To recall or restrict the following arrestment(s) (*give details*):—

*delete as
appropriate

OR

- *4. To order that no further steps shall be taken by the creditor in the diligence concerned other than in the case of a poinding, applying for an order under section 21(1) of Debtors (Scotland) Act 1987 or making a report of the execution of the poinding under section 22 of that Act.

Date

19 (Signed)
Applicant